

<b>Code</b>	OPS-002
<b>Policy Title</b>	Cell Phone Use Policy
<b>Category</b>	Operational & Facility Policies (OPS)
<b>Cross-Reference</b>	--
<b>Appendix</b>	--
<b>Date Adopted</b>	April 2023
<b>Date Reviewed</b>	January 2026

### **Policy Statement**

We ask cell phone users to respect others by observing the following guidelines for cell phone usage in the Robert R. Jones Public Library:

### **PROCEDURE**

- Cell phone volume must be set to silent or vibrate in the Library.
- In consideration of others, cell phone conversations should be conducted quickly and quietly with an effort to avoid phone speakers whenever possible.
- The Library reserves the right to ask anyone to move to the lobby or leave the building if he/she is disturbing others in any area of the Library while using a cell phone.