Robert R. Jones Public Library

Board Meeting Minutes

Organization	Robert R. Jones Public Library District Board of Trustees
Meeting Type	Regular session
Date	September 17, 2026
Time	6:00 pm
Location	Community Room, 900 1st St., Coal Valley, IL
I. Call to Order, Welcome, and Establishment of Quorum	
Call to Order Time:	6:01 pm
Presiding Officer:	Janene Finley, Vice President
Board Members Present:	Bonnie Lawhorn, Secretary Tish Jackson, Treasurer Pubali Kundu, Trustee Angela Moody, Trustee Stephanie Marvin, Board Appointee
Board Members Absent:	Nick Hanna, President
Staff Present:	Victoria Blackmer, Director
Quorum Established:	Yes
II. Public Comment	None
III. President's Report	None
IV. Secretary's Report	
Approval of Previous Meeting Minutes (date):	August 27, 2026
Motion:	Angela Moody
Second:	Tish Jackson
Vote:	Stephanie-Aye; Angela-Aye; Tish-Aye; Janene-Aye, Pubali-Aye; Bonnie-Aye
V. Treasurer's Report	
Financial Summary:	The July Financials that had been tabled came up for vote.
Motion to Accept:	Angela Moody
Second:	Pubali Kundu
Vote:	Tish-Aye; Angela-Aye; Stephanie-Aye; Janene-Aye; Pubali-Aye; Bonnie-Aye
Financial Summary:	Reimbursement for Project Next Generation has not yet been reimbursed by the state, but it has been requested. Request adjusted on pg. 9. Table August report for corrections-need statement of activities, Modified Cash Basis is missing.
Motion to Accept:	Tish Jackson
Second:	Pubali Kundu
VI. Director's Report	

Highlights:	Attendance for programs has been up. A request to add a second Chair Yoga Session was put into action with a volunteer leading that session. Angela said that adding this different program should be incorporated into the Strategic Plan. She also asked to know what goals have been worked on in the past month.
VII. Committee Reports	
Program Committee (Bonnie Lawhorn)	
Report Summary:	Work on helping to develop a template for what is being done with the Strategic Plan. For instance: Use an Outline form listing three goals with objectives that could be added to the Director's Report.
Building and Grounds Committee (Pubali Kundu)	
Report Summary:	Pubali and Vicky met and agreed that the carpet needs to be replaced eventually.
Employee Committee (Janene Finley)	
Report Summary:	Nick has come up with an evaluation form; however, the committee needs to meet to determine the process for the evaluation.
Finance Committee (Tish Jackson)	
Report Summary:	Vote on the Approval of the Budget & Appropriation Ordinance
Motion:	Pubali Kundu
Second:	Tish Jackson
Vote:	Pubali-Aye; Stephanie-Aye; Angela-Aye; Tish-Aye; Janene-Aye; Bonnie
Follow-Up:	Victoria heard back from the State and we are able to carry the Fund Balance from last year over to this year. In October, we need to decide what we want to do with this money and where it should go.
Follow-Up:	Victoria will amend GOV-010 Policy and send it to the Finance Committee for review.
Follow-Up:	Victoria will put together an information sheet with % and flat amounts for what has been spent and the projected changes with the increase of 4.95% that was approved with the Budget by the August meeting.
Policy Committee (Angela Moody)	
Report Summary:	Gov-010 goes to the Finance Committee and they will take it to the full board. The risk Management & Loss Control Plan should be reviewed by the Program Committee, then go to the full board.
VIII. Old Business	
IX. New Business	
	Approval of revised Employee Charter
Motion:	Angela Moody
Second:	Bonnie Lawhorn
Vote:	Janene-Aye; Tish-Aye; Angela-Aye; Stephanie-Aye; Pubali-Aye; Bonne-Aye
	Boo at the Zoo will be held, October 24 and 25, volunteers are needed!
X. Adjournment	
Motion to Adjourn:	Pubali Kundu
Second:	Angela Moody
Time of Adjournment:	7:12 pm

Minutes Submitted By: Bonnie Lawhorn, Secretary with edits by Victoria Blackmer, Director
Date Submitted: October 19, 2026