Robert R. Jones Public Library Board of Directors
900 W 1st Street Coal Valley-Board Room

Date	October 23, 2025
Type of Meeting	Regular Session
Call to Order	6:33pm by Nick Hanna
Board Members Present	Nick Hanna (President) Dianna Saelens (Secretary) Tish Jackson (Treasurer)-By Phone Bonnie Lawhorn (Trustee) Janene Finley (Trustee) Angela Moody (Trustee) Pubali Kundu (Trustee)
Board Members Absent	None
Library Staff Members Present	Victoria Blackmer (Director)

Public Comment

- N/A

Executive Report (President)

- N/A

Approval Of Prior Meeting Minutes (Secretary)

- Approval of the minutes from the September 18, 2025, meeting
  Motion to accept the Prior Meeting Minutes -Bonnie, Second-Pubali, Vote-All Ayes.

Financial Report (Treasurer)

- The September financial report was reviewed.
  Action: Motion to accept financial report-Pubali, Second-Angela, Vote- All Ayes.
- With the approval of the September minutes, a CD can be established at Blackhawk Bank & Trust.
- With the approval of the September minutes, signers can be updated at Blackhawk Bank & Trust.

Director's Report

- Circulation & programming numbers for September 2025 were reviewed. Decline due to school being back in session.
- Preregistration for library events will be stressed again, to assist with planning.
- Baker and Taylor (book supplier & Boundless app) is ceasing operations January 1, 2026.

Committee Reports
• **Policy Committee (Angela Moody)** ○ Angela was elected as Chair. ○ Current policies are being reviewed to ensure aligned formatting and coding. ▪ 3 Categories: Governance, Operations, & Personnel. ▪ Date of last review will be included. ▪ All policies will be numbered based on category, will include cross-referencing, and will have a procedure. ▪ All policies being reviewed have been Board-approved, just adjusting format for consistency. ○ Any identified policy changes or additions will be brought to the Board for approval. ○ Approval of the combined Disruptive Behavior, Harassment, and Sexual/Suggestive Misconduct policy *Action: Motion to accept the combined policy-Bonnie, Second-Janene, Vote-All in Favor.* • **Finance Committee (Tish Jackson)** ○ No Report • **Employee Committee (Janene Finley)** ○ No Report • **Programming Committee (Bonnie Lawhorn)** ○ No Report • **Building Committee (Dianna Saelens)** ○ No Report.
Old Business
• None
New Business
• Victoria provided an update on progress made towards the library's Strategic Plan. • A summary overview was shared, a more detailed document with specific dates is maintained internally.
Adjournment
Motion for Adjournment-Angela, Second-Dianna *7:47*
Next Meeting
Regular Meeting-November 20, 2025 @ 6:30pm
Action Items
• Provide Trustees with updated Terms & Committees lists.

Minutes Submitted By: Dianna Saelens