



Board Meeting Minutes

Organization	Robert R. Jones Public Library District Board of Trustees	
Meeting Type	Regular session	
Date	June 25, 2026	
Time	6:30 pm	
Location	Community Room, 900 1 st St., Coal Valley, IL	
I. Call to Order, Welcome, and Establishment of Quorum		
Call to Order Time:	6:30 pm	
Presiding Officer:	Nick Hanna, President	
Board Members Present:	Janene Finley, Vice President Bonnie Lawhorn, Secretary Tish Jackson, Treasurer Pubali Kundu, Trustee	
Board Members Absent:	Angela Moody, Trustee	
Staff Present:	Victoria Blackmer, Director	
Quorum Established:	Yes	
II. Public Comment	None	
III. President's Report	None	
IV. Secretary's Report		
Approval of Previous Meeting Minutes (date):	May 28, 2026	
Motion:	Pubali Kundu	
Second:	Janene Finley	
Vote:	All Ayes	Motion: Passed
V. Treasurer's Report		
Financial Summary:	The financials were all in order.	
Motion to Accept:	Tish Jackson	
Second:	Pubali Kundu	
Vote:	All Ayes	Motion: Passed
VI. Director's Report		
Highlights:	Blog posts are getting more traction, coming from beyond our community. People love the Wee Little Scientists. Brainstorming ideas with staff really works. Ideas for incorporating music with the arts has gone well. Pubali complimented the great displays within the library.	
VII. Committee Reports		
Program Committee (Bonnie Lawhorn)		
Report Summary:	The year-end report was printed on page 12 of the Board Packet.	
Building and Grounds Committee (Pubali Kundu)		
Report Summary:	No report	
Employee Committee (Janene Finley)		
Report Summary:	The committee has been working hard and accomplished a lot, making sure job titles are reflective of the work being done by that employee.	
ACTION:	Approval of merging the part-time Adult Services Coordinator and Programming Assistant Positions into a full-time Adult Services Coordinator Position.	

Motion:	Bonnie Lawhorn
Second:	Tish Jackson
Vote:	Janene-Aye; Bonnie-aye; Tish-Aye; Pubali-Aye Motion: Passed
ACTION:	Approval to reclassify the Library Assistant Position as Programming Assistant
Motion:	Pubali Kundu
Second:	Bonnie Lawhorn
Vote:	Bonnie-Aye; Tish-Aye; Pubali-Aye; Janene-Aye Motion: Passed
ACTION:	Approval of 2.8% COLA Increases in FY27 salary and wage determinations
Motion:	Bonnie Lawhorn
Second:	Pubali Kundu
Vote:	Tish-Aye; Pubali-Aye; Janene-Aye; Bonnie-Aye Motion: Passed
ACTION:	Approval to refer future COLA recommendations to the Finance Committee
Motion:	Pubali Kundu
Second:	Tish Jackson
Vote:	Pubali-Aye; Janene-Aye; Bonnie-Aye; Tish-Aye Motion: Passed
Finance Committee (Tish Jackson)	
Report Summary:	Tish reported that we had received two payments from RI Co and one payment from Henry Co., so we are in decent shape. In regard to the Carpentier invoice and accountant transition update, Vicky requested someone different to manage our account, Lindsay Powell. Vicky negotiated a fee of \$800 down to \$400. In September there will be a Tax Levy. Vicky will give us options a week before the meeting 4.9% or we can go higher. We are looking at October for our Audit date. We paid two outstanding IRS payments totaling \$10,000 from 2022. Looking to hire a part-time Programming Assistant.
ACTION:	Approval of the FY27 Budget
Motion:	Tish Jackson
Second:	Pubali Kundu
Vote:	Janene-Aye; Bonnie-Aye; Tish-Aye; Pubali-Aye Motion: Passed
Policy Committee (Angela Moody)	
Report Summary:	Vicky reviewed Angela's report found on page 15 of the Board Packet. This committee was remarkably busy this year and we commend Angela for all of her hard work and leading the way to getting our policies in line as well as the proposed Bylaws.
VIII. Old Business	
IX. New Business	
Discussion:	Tabled the Approval of FY27 Regular Board Meeting Schedule. The Board agreed that the applicant for Trustee be interviewed.
X. Adjournment	
Motion to Adjourn:	Pubali Kundu
Second:	Tish Jackson
Time of Adjournment:	7:30 pm

Minutes Submitted By: Bonnie Lawhorn, Secretary with edits by Victoria Blackmer, Director
Date Submitted: July 19, 2026



Board Meeting Minutes

Organization	Robert R. Jones Public Library District Board of Trustees
Meeting Type	Special meeting
Date	June 2, 2026
Time	5:30 pm
Location	Community Room, 900 1 st St., Coal Valley, IL
I. Call to Order, Welcome, and Establishment of Quorum	
Call to Order Time:	5:30 pm
Presiding Officer:	Nick Hanna, President
Board Members Present:	Nick Hanna, President Janene Finley, Vice President Tish Jackson, Treasurer Pubali Kundu, Trustee
Board Members Absent:	Bonnie Lawhorn, Secretary Angela Moody, Trustee
Staff Present:	Victoria Blackmer, Director
Quorum Established:	Yes
II. Public Comment	
III. President's Report	
IX. New Business	
ACTION:	Approval of hiring a part-time programming assistant
Motion:	Janene Finley
Second:	Pubali Kundu
Vote:	Janene Finley – Aye Tish Jackson – Aye Pubali Kundu – Aye Motion: Passed
ACTION:	Approval of the FY2027 Board Meeting Schedule
Motion:	Tish Jackson
Second:	Pubali Kunda
Vote:	Janene Finley – Aye Tish Jackson – Aye Pubali Kundu – Aye Motion: Passed
X. Adjournment	
Motion to Adjourn:	Pubali Kundu
Second:	Tish Jackson
Time of Adjournment:	5:32 pm

Minutes Submitted By: Victoria Blackmer, Director
Date Submitted: July 2, 2026