



Robert R. Jones Public Library District Board Meeting January 22nd, 2026 Meeting Agenda

The Board Meeting will meet on Thursday, January 22nd, 2026 at 6:30 p.m.
at 900 1st Street, Coal Valley, Illinois

- I. Call to order, welcome, and establishment of quorum
- II. Public Comment
- III. Consent Agenda:
 1. ACTION: Approval of minutes from November 20th meeting (page 3-5)
 2. ACTION: Approval of December and January financials as presented (page 6-15)
 3. Acknowledgment of the resignation of Dianne Saelens, effective December 21, 2025, as formally accepted on December 22, 2025
 4. ACTION: Approval of committee name changes; Programming Committee to Program Committee, Building Committee to Building and Grounds Committee
 5. ACTION: Approval of committee charters for Program, Building and Grounds, Employee, Finance, and Policy Committees, as reviewed and approved by all committee chairs (page 16-20)
 6. ACTION: Approval of policies recommended by committees
 - A. Program Committee: 11 Operations Policies
 - i. OPS-001 ADA Compliance Policy (page 21-23)
 - ii. OPS-003 Circulation Policy (page 24-26)
 - iii. OPS-005 Complaints Policy (page 27-31)
 - iv. OPS-006 Copyright Compliance Policy (page 32-33)
 - v. OPS-007 Customer Service Policy (page 34-35)
 - vi. OPS-009 Exhibits and Displays Policy (page 36-39)
 - vii. OPS-018 Patron Code of Conduct Policy (page 40-42)
 - viii. OPS-019 Privacy and Confidentiality Policy (page 43-44)
 - ix. OPS-022 Public Relations Policy (page 45-46)
 - x. OPS-023 Records Retention Policy (page 47-49)
 - xi. OPS-024 Reference and Information Policy (page 50-52)
 - B. Employee Committee: 7 Employee / Personnel Policies
 - i. HR-004 Drug Free Workplace Policy (page 53-54)
 - ii. HR-006 Employment of Relatives Policy (page 55-56)
 - iii. HR-009 Grievance Policy (page 57-58)
 - iv. HR-010 Jury and Military Leave Policy (page 59-60)
 - v. HR-012 Non-Discrimination Policy (page 61-62)
 - vi. HR-014 Performance Review Policy (page 63-65)
 - vii. HR-015 Termination of Employment Policy (page 66-71)
 - C. Finance Committee: 1 Governance Policy
 - i. GOV-010 Library Funds, Expenses, and Oversight Policy (page 72-75)

Mission: To connect people with information, ideas, and experiences to provide enjoyment, enrich lives, and strengthen community

Vision: Robert R. Jones Public Library strives to create opportunities to discover, connect, and inspire

- ⇒ " President's report: Nick Hanna
- J " Secretary's report: Nick Hanna
 - % " ACTION: Appointment of Board Secretary
- J = " Treasurer's report: Tish Jackson (page +*)
- J = " Director's Report: Victoria Blackmer (page 76.a-76.d)
- J = " Committee Reports
 - % " Programming Committee: Bonnie Lawhorn (page ++-, \$)
 - 5 " ACTION: Approval of revised Collection Development Policy (page , %σ, ' Ł
 - & " Building and Grounds Committee: Pubali Kundu, no report
 - ' " Employee Committee: Janene Finley (page , (-,))
 - 5 " ACTION: Approval of Employee Handbook (page , * -%\$')
 - 6 " ACTION: Approval of revised Parental Leave Policy (page %\$(-%\$))
 - (" Finance Committee: Victoria Blackmer, fdU[Y' %\$* !%\$+Ł
 - 5 " ACTION: Approval of revised Indemnification and Insurance Policy (page %\$, !%\$-)
 - 6 " ACTION: Approval of revised Travel Reimbursement and Education Policy (page %%\$! %%&)
 -) " Policy Committee: Angela Moody
- ± " Old business
- L " New business
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 3. Code of Ethics Agreement: all board trustees
- XI. Next regularly scheduled meeting on February 26th at 6:30 p.m. at R. Jones Public Library located at 900 1st Street, Coal Valley, Illinois
- XII. Adjournment

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