

Code	OPS-020	
Policy Title	Program Policy	
Category	Operational & Facility Policies (OPS)	
Cross-Reference	OPS-017 Meeting Room Policy OPS-026 Unattended Children Policy	Page 79 Page 101
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Date Adopted	April 2023	
Date Reviewed	January 2026	

Policy Statement

Programs presented by the Robert R. Jones Public Library supports our mission to connect people with information, ideas, and experiences to provide enjoyment, enrich lives, and strengthen community.

PROCEDURE

Library staff utilize their expertise, collections, services, and facilities in developing and delivering programming. Library staff use, but are not limited to, the following criteria in making decisions about program topics, speakers, and accompanying resources:

- Community needs and interests
- Popular appeal
- Availability of program space
- Treatment of content for intended audience
- Presentation quality
- Presenter background/qualifications in content area
- Budget
- Relevance to community interests and issues
- Historical or educational significance
- Connection to other community programs, exhibitions or events
- Relation to library collections, resources, exhibits and programs

Performers and presenters will not be excluded from consideration because of their origin, background, or views, or because of possible controversy. All Library programs are open to the

public. The Library's philosophy of open access to information and ideas extends to Library programming, and the Library does not knowingly discriminate through its programming. Library sponsorship of a program does not constitute an endorsement of the content of the program or the views expressed by presenters or participants.

Registration may be required for planning purposes or when space is limited. Programs may be held at the Library or offsite. Even in the event of pre-registration, the Library does not guarantee seating. The Library reserves the right to deny attendance to anyone becoming disruptive to audience members or the program facilitator, and to anyone in violation of the Library's Disruptive Patron Policy. Attendance at some Library programs may be restricted to specific age groups and adult Supervision is required at all programs involving youth age 8 and younger, in accordance with the Library's Unattended Children Policy, unless otherwise stated by the program facilitator.

Any sales of products at Library programs must be approved by the Library and benefit the Library, such as fundraising to benefit the Library or the sales of books or other items by performers as part of a Library program. Presenters are encouraged to donate a copy of their work to the Library for possible inclusion in the Library's collection. Programs are not used for commercial, religious, or partisan purposes or the solicitation of business.

Program participants should expect that photographs/video/audio will be taken at events and may be used in Library publicity and promotions. Participants may request from staff that their image not be used by the Library.

Programs may be cancelled for a number of reasons, chiefly: severe weather, closure of the library, absence of the presenter, or low registration. Cancelled programs are not automatically rescheduled.